To Purchase Online.

- 1. Go to SchoolView at www.tiescloud.net/schoolview/sv_login_secure.asp?
- 2. Enter your Family/Parent Code. Student Codes do not work for FeePay at this time.
- 3. When logged in you should see this screen. Click on FeePay tab.



4. Choose "Activities" found on top of the page or click the Activities/Transportation image.



5. You should see a list of activities to select. If you do not see one of the PROM choices expand to show more entries.

= Forest L	ake Public School District	Show 5-1
Errol by +	Item (click title for more detail)	0 Amount 0

Choose the ticket choice that you want.

Apr 10, 2014	PROM COUPLE (guest NOT from FLAHS) TICKETS-2014 at Forest Lake Area Senior High	\$70.00	Form 🛆 Add to cart 🔮
Apr 11, 2014	PROM 2014 SINGLE TICKET at Forest Lake Area Senior High	\$35.00	Add to cart 🖄
Apr 11, 2014	PROM COUPLE (guest from FLAHS) TICKETS-2014 at Forest Lake Area Senior High	\$70.00	Form 🛆 Add to cart 🖄

6. You should see your son/daughter's name. Click the Pay box for the appropriate ticket you wish to purchase. Note: If your child's guest is not a current student at either FLHS or FLALC, you must select the box with the guest NOT from FLHS box. A guest form must be completed. A copy of a photo i.d. for the guest will be needed to pick up the tickets. This can be emailed to prom2014@flaschools.org

- 7. Proceed to checkout. Complete your credit card information. Please print the receipt. Your son/daughter will be able to pick up the tickets the week of prom. Announcements will follow for when this will occur.
- 8. Questions may be directed to Brad Ward <u>bward@flaschools.org</u> or Bruce Leventhal <u>bleventhal@flaschools.org</u>